

## **Kultivate**

### **Call for Case Studies**

#### **Theme**

The case studies must demonstrate creative and innovative engagement with, and support of, the arts research deposit process. This can be from the perspective of a repository manager or a researcher, a library or a research office angle. The case studies must have applications across the arts sector as a whole.

#### **Audience**

The case studies are for the benefit of the wider arts and JISC communities. They will be of interest to, and have application across, a wide range of subject areas dealing with non-textual content such as complex multimedia deposits.

#### **Copyright and Permissions**

The case studies will be disseminated through the Kultivate project by the Visual Arts Data Service. The author(s), where this is not VADS, will retain copyright and VADS will take a non-exclusive non-commercial license in perpetuity. The author(s) will be responsible for any third party copyright clearance which may be required prior to submission.

#### **Editorial**

Amy Robinson, Kultivate project Researcher, will either write the case studies (option 2) or work with the submitted case studies to ensure consistency between them (option 1). The editorial process will need to take place in May and June 2011 in order to allow time for publication prior to the presentation of the case studies at the end of project conference in July.

#### **Proposal Submission Criteria**

Proposals must consist of a word document or email containing the following information:

Author name, Title, 250 word abstract outlining background, methodology, and expected impact for the community. Proposals must indicate whether VADS will be required to write up the case study or if the writing will be undertaken by the institution or individual. Each institution may submit one or more case study proposals. Proposals are to be submitted by the end of Friday 18 February 2011 to Marie-Therese Gramstadt, Kultivate Project Manager by email at [mtg@vads.ac.uk](mailto:mtg@vads.ac.uk)

#### **Proposal Outcome**

It is expected that the project will fund six case studies in total. The case studies will be marked by three members of the Kultur II Group and one from the Kultivate Project Advisory Group. The selection criteria will focus on the potential of the case study to have a positive impact on the deposit process across the wider arts community. The outcome of the proposals will be notified by the end of February 2011.

#### **Writing of Case Studies**

There are two options for the creation of the case studies:

- Option 1 (£1,000 per case study)  
Recipient undertakes research and write-up, submitting to VADS for the editorial process.
- Option 2 (VADS write case study)  
Recipient undertakes research, this is followed up with a one hour interview with the VADS researcher, who will record the details of the case study and write it up for the editorial process.

#### **Case Study Submission**

Format: text, with or without illustrations as appropriate, preferably submitted as word document.

Length: 1,500 - 2,000 words, following the attached template (see Appendix A). Where option 1 is selected, case studies must be submitted by Friday 6 May 2011. Where option 2 is selected interviews with Amy Robinson, Researcher, must be undertaken by Friday 22 April 2011.

#### **Presentation**

In the case of both Option 1 and 2, recipients will be required to present their case studies at the Kultivate end of project conference on Friday 15 July 2011. Travel expenses to the conference venue can be claimed by the speaker.

#### **Payment**

Where Option 1 has been selected payment of £1,000 will be made at the end of July 2011 to the respective institution or individual.

Appendix A  
**Kultivate Project**

**Introduction**

The Kultivate project is developing a series of case studies on the potential impact of research repositories in arts education. The aim is to share the experiences, insights, and expertise of the community with the wider arts education sector. The case studies will be made available via the VADS website in an electronic publication.

**Case Study Template**

**1. Case Study Title**

**2. Case Study Author(s)**

**3. Institution Name**

**4. Background**

Give brief details of the institution/collection/environment in which the activity/ies took place (circa 200 words)

**5. Expectations**

Describe the challenge being addressed (circa 200 words).

**6. Approach**

Describe the approach taken (circa 500-900 words).

**7. Conclusions and Recommendations**

A summary of any conclusions, and how and why the practice outlined here has been effective. Also outline any challenges and lessons learnt and recommendations to other projects. (circa 200 words).

**8. Key Points**

Identify the most important points in the case study for other practitioners (list as bullet points)

**9. References**

Include any references here if applicable.

**10. Contact**

Include a contact address, email, and URL(s) for the collection/project if applicable.

**Images**

Please list the image filenames and corresponding image captions in the table below. Images 10MB and under should be sent via email, or for larger file sizes or numbers of images sent via yousendit.com, or burnt to disk and posted to the Visual Arts Data Service, University for the Creative Arts, Falkner Road, Farnham, Surrey GU9 7DS

<b>Image filename</b>	<b>Image caption (including copyright statement)</b>	<b>Preferred order</b>
		1
		2....

**Copyright clearance**

It is the author's role to obtain copyright permission for both illustrative and written material. If permissions are required, it is suggested that these are sought as early as possible in the process.